



MONTGOMERY
school of music

Autopay Enrollment and Authorization Form

I submit my signature below to authorize Montgomery School of Music to charge the credit card or checking account I have provided for the monthly membership package.

I understand these charges will be automatically processed on the 1st of every month and that it is my responsibility to update my billing information should any changes arise.

I understand that if a monthly payment can not be processed due to outdated billing information or other circumstances and I fail to update my billing information by the end of the 1st week, management has the right to give my time slots to other clients.

I understand that enrollment reserves my designated time slot(s) indefinitely until I submit a request for withdrawal.

I understand that withdrawal from the monthly membership requires submission of the Withdrawal Form (available at front desk at MSoM) by the 1st of the preceding month in which I wish to withdraw from lessons (e.g., withdrawal from June lessons requires submission of Withdrawal Form by May 1st).

I understand that all sales are final, no refunds are provided for missed lessons, and requests for rescheduling must be submitted at least 24 hours prior to lesson time. (See pamphlet for detailed rescheduling policy.)

Date Lessons/Membership begins: _____

Day(s) / Time (s): _____

Average Monthly fee (based on a 4 week month): _____
(Proration give for 3 and 5 week months.)

Client name (print) _____ Client id: _____

Client signature: _____ Date: _____